

HOUSTON COMMUNITY COUNCIL

Title: Houston Community Council Ordinary Meeting

Ref: HCC/17/04/2024

Location: Carrick Centre, Houston

Date: 17th April 2024

Time: 7:30pm

Sheet: 1 of 10

Present

Ian Andrew (IA)

Trevor Hillman (TH)

William Haddow (WH)

David O'Neill (DO)

Mary O'Brien (MO)

June McCrae (JMc)

Alison Calderwood (AC)

Barry Walker (BW)

Kathy McFall (KM)

Janet Mason (JM)

Richard McKay (RM)

Gilliam White (GW)

Graham Donald (GD)

Cllr Audrey Doig (AD)

Jake Fulton (JF)

Representing

Houston Community Council (HCC)

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Houston Community Council (HCC)

Renfrewshire Council (RC)

Resident (R)

Apologies

David Dunlop (DD)

Cllr David McGonigle (DM)

Kevin Christie (KC)

Representing

Houston Community Council (HCC)

Renfrewshire Council (RC)

Gryffe High School (GHS)

Chaired By

Ian Andrew

Representing

Houston Community Council (HCC)

Minutes taken by

Ramsay McLeod (RM)

Representing

Houston Community Council (HCC)

Item	Description	Action By	Due Date
1.0	Welcome		
1.1	IA welcomed all attendees, apologies noted.	Note	
2.0	Approval of Minutes of Meeting from Mar 2024		
2.1	The minutes of the previous meeting were agreed as a true record and were approved remotely on 1 st April 2024.	Note	
2.2	Approved: Mary O'Brien, Seconded: Kathy McFall		
3.0	Matters Arising not otherwise listed in agenda.		
3.1	No other matters arising.	Note	
4.0	Police Report		
4.1	Written report submitted (Appendix A) and reviewed by IA.	Note	
4.2	PC Taylor was unable to attend the meeting however, he had prepared and submitted the Police Report for review.	Note	
5.0	Gryffe High School Report		
5.1	KC unable to attend due to commitments.	Note	
6.0	Gryffe High School Development and Support		
6.1	Item placed on agenda following comments at the last meeting that Gryffe High is no longer fit for purpose considering the size of the school role and the condition of the building. It was agreed the matter would be best discussed when KC is available.	Note	
7.0	Councillor's Reports		
	<u>Cllr Audrey Doig</u>		
	<u>Local Development Plan</u>		
7.1	With regards to the Renfrewshire Local Development Plan, all community councils will be invited to take part in the consultation process and Local Place Plans will be very much a part of the Local Development Plan. The plan will be for 10 years and will be decided by the full council. The		

Item	Description	Action By	Due Date
	<p>question was asked regarding areas for development included in the present plan and it was confirmed they will be carried over into the new plan. Occupation figures for all schools will be included with the consultation pack. She has asked if the patient figures for doctors and dentists could be included as infrastructure is now at the top of the list regarding planning applications.</p>	Note	
7.2	<p><u>Refuse Bins</u></p> <p>Missed bins have become less of an issue. The bin system is likely to change. The frequency of lifts will not change but times may be changed to allow for greater efficiency. IA raised an issue brought by some residents that people are objecting to paying for brown bin permits when their neighbours place everything in their bins without paying and it is still lifted as crews are not checking. AC also raised the issue that people cannot get the compostable bags for food waste. Cllr Doig will take this back to the relevant officers.</p>	Note	
7.3	<p>Renfrewshire are replacing their diesel trucks with greener alternatives when they reach end of life.</p>	Note	
7.4	<p><u>Road Repairs</u></p> <p>From the above she followed on that roads are in poor condition partly due to heavier electric vehicles. TH challenged this, commenting that the poor quality of repairs is a big factor.</p>	Note	
7.5	<p><u>Local Area Partnership Meeting</u></p> <p>First Local Area Partnership (LAP) meeting is on Thursday 18th April, IA is the representative for HCC. New local representatives will be picked, Bee Happy have put a representative forward to represent their interests.</p>	Note	
7.6	<p><u>Bridge at Ardgryffe Crescent</u></p> <p>TH asked the councillor if she was involved in having repairs completed. IA confirmed that a notification had been received that a site meeting between Renfrewshire Council and Taylor Wimpey will take place on 24th April. Taylor Wimpey are responsible for carrying out repairs to a standard where the bridge can be adopted by the local authority.</p>	Note	

Item	Description	Action By	Due Date
<p>8.0</p> <p>8.1</p> <p>8.2</p>	<p>Treasurer's report</p> <p>KM provided an overview of accounts (Appendix B) and the closing balance as of 16th April 2024. She commented that an overpayment in relation to VAT will be rectified in the next return.</p> <p>KM raised the issue of an invoice from Scotland Towns Partnership. IA gave a brief overview of that organisation for members but admitted HCC have not made full use of the benefits as yet, but it is more relevant as we prepare a Local Place Plan. DD has most knowledge and should be consulted regarding how to proceed. Agreed that the invoice should be paid if DD believes it is beneficial.</p>	<p>Note</p> <p>Note</p>	
<p>9.0</p>	<p>Residents' Issues</p>		
<p>9.1</p>	<p>No residents' issues raised.</p>	<p>Note</p>	
<p>10.0</p> <p>10.1</p> <p>10.2</p> <p>10.3</p> <p>10.4</p>	<p>Action Log</p> <p>IA provided an overview of the updated Action Log</p> <p><u>Service Buses</u></p> <p>SPT are now consulting to understand the extent that stakeholders agree or disagree with the recommended options. IA urged members to respond to the online survey.</p> <p><u>Solar Farm</u></p> <p>Renfrewshire Council have still to respond and have requested another extension. Elgin will attend a meeting of HCC when that has been finalized.</p> <p><u>Road Issues</u></p> <p>The work done by Cala Homes has not yet been checked by Renfrewshire Council, if it is not up to standard it will have to be re-done.</p> <p><u>Dementia Friendly Community</u></p> <p>GD confirmed a meeting has been arranged with interested parties for later in the month.</p>	<p>IA JM</p> <p>Note</p> <p>Note</p> <p>GD</p>	

Item	Description	Action By	Due Date
<p>10.5</p> <p>10.6</p> <p>10.7</p>	<p><u>Summer Event</u></p> <p>GW has been unable to progress matters as she would have wished due to ongoing personal commitments. A meeting will be arranged between her, JMc and MO to move this forward.</p> <p><u>Fence at Helicopter Park – resident issue</u></p> <p>IA has contacted Houston Play Park Improvement Group regarding the helicopter park. They provided information on the full consultation process they carried out and the involvement of residents and Renfrewshire Council leading to the design decisions for the park, leaving it unfenced and open to all.</p> <p>IA commented that the Houston Play Park Improvement Group were due recognition for the excellent work they carried out in progressing this project and achieving the funding necessary and that he had thanked them on behalf of the community council and the community.</p>	<p>GW JMc MO</p> <p>Note</p> <p>Note</p>	
<p>11.0</p> <p>11.1</p> <p>11.2</p>	<p>Connecting Houston</p> <p>IA reported on behalf of DD. Due to changes taking place with Sustrans funding applications have been pushed back.</p> <p>DD and Peter Leslie have been in contact with Renfrewshire Council to progress the active travel route between Houston and Bridge of Weir and everything is in place to move forward when funding has been obtained.</p>	<p>DD IA</p>	
<p>12.0</p> <p>12.1</p> <p>12.2</p>	<p>Local Place Plan</p> <p>IA reported on behalf of DD. IA, DD and WH attended a meeting where Renfrewshire Council explained the process of creating a Local Place. The main take away was that the plan needs to be in place by the end of this year rather than the shorter timescale originally envisaged. Renfrewshire Council are very supportive and will provide relevant figures to support the plan.</p> <p>The Local Place Plan will feed directly into the Renfrewshire Council Local Development Plan which will be for ten years. With a longer timescale</p>	<p>DD IA</p>	

Item	Description	Action By	Due Date
	for the plan, it is anticipated developers will be lobbying for areas to be released for development. Importantly, in event of an appeal to the Scottish Government, the Reporter will require to take notice of the Local Place Plan.	DD IA	
13.0	Film Event		
13.1	In anticipation of numbers, the decision has been made to move the event into the main hall at the Carrick Centre. Linda at the Café has offered to do a deal on food and coffee - £1 for a tea/coffee and £2 for a small tub of ice cream, working on a maximum of 80 attendees. The event is on Saturday 27th from 2pm-5pm. An agreement with Linda still has to be made regarding payment in event the show is undersubscribed. TH urged HCC members to raise awareness of the event.	TH RM	
14.0	Planning – 63 Crosslee Crescent		
14.1	Planning has been approved for the development by Sainsbury's, with conditions. The planners have disregarded the issues raised by HCC with exception of the signage planned for the side of Houston Road. This is now the subject of an advertisement application and will be considered separately. IA encouraged members to make their views known on the application as individuals.		
14.2	RC/AD advised that for the matter to be taken before the planning board it will require three councillors to "call it in". IA will contact all the local councillors.	IA	
15.0	Local Area Partnership (LAP) Funding		
15.1	IA advised that the maximum that can be applied for in LAP funding is £5000, He recommended HCC apply for support for the Christmas Lights Switch On as in previous years. After discussion it was agreed to seek £4800, based on previous year costs with an increase for inflation and to allow for the reductions given by suppliers last year which may not be available this year.		
15.2	The application must be submitted for 24 th April and will be completed by IA in consultation with KM.	IA	

Item	Description	Action By	Due Date
15.3	A report will be required by the Local Area Partnership after the event to account for the expenditure.	Note	
16.0	Emails/Communications received since last meeting.		
16.1	There is no outstanding correspondence to be dealt with.	Note	
17.0	Any Other Business		
	No other business.		
18.0	Date and Time of next meeting.		
18.1	Wednesday 15th May at 7.30pm within the Carrick Centre.	Note	
18.2	Meeting closed at 8.30pm		
19.0	Remote Approval		
	3 rd May, 2024		
	Approved: BW Seconded: TH		

Appendix A



HOUSTON AND CROSSLEE COMMUNITY COUNCIL MEETING APRIL 2024

Update from Previous Meeting

Crime Summary

Between 1st March and 31st March there have been a total of eight recorded crimes, none have so far been detected.

CRIME/OFFENCES OF NOTE	NUMBER	DETECTED	CONTEXT
Theft by Housebreaking/Attempt	0	0	
Theft	2	0	1 x screwdriver, 1 x oil drums
Robbery	0	0	
Serious Assault	0	0	
Common Assault	0	0	
Drug Offences	0	0	
Anti-Social (breach of the peace/vandalism/street drinking)	3	0	2 x threatening/abusive behaviour, 1 x damage window
Road Traffic Offences	0	0	
Other	3	0	1 x attempt extortion, 1 x fraud, 1 x communications offence

Crime Trends and Policing Priorities

Community Police Report

(Include focus of activity, any initiatives, partnership working)

Appendix B

Houston Community Council

Treasurer's Report

1st to 31st March 2024

Opening Balance	£10,025.33
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Income

Donation (Bee Happy)	10.00
Donation (Bee Happy)	10.00

Total	£20.00
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Expenditure

HOST (Cinema rental)	82.50
Filmbank Distribution	150.00
Insurance (Keegan & Pennykid)	34.70
Film Event (DVDs)	30.49
Bee Happy	20.00

Total	£317.69
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Closing Balance	£9,727.64
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As per electronic statement to 31/03/2024

Houston Community Council
Treasurer's Report
1st to 17th April 2024

Opening Balance	£9,727.64
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Income	

Total	£0.00
Expenditure	
Insurance (Keegan & Pennykid)	34.70
Vat return fee (K McFall)	4.20
HOST (Cinema rental part 2)	82.50
HOST (April rent)	27.00
Secretary	50.00
Total	£198.40
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Closing Balance	£9,529.24

As per electronic statement to 17/04/2024