

## MINUTES OF MEETING

**Title:** Houston Community Council Meeting January 2017      **Ref.:** HCC 01/2017  
**Location:** Carrick Centre, Main Street, Houston      **Date:** 18/01/17  
**Time:** 7.30 p.m.      **Sheet:** 1 of 5

<b>Present:</b>	<b>Representing:</b>	<b>HCC Position:</b>
John McEvoy (jmc)	Houston Community Council (HCC)	Chair
John Chambers (jc)	Houston Community Council (HCC)	Treasurer
David Dunlop (dd)	Houston Community Council (HCC)	Vice Chair
Carol Murray (cm)	Houston Community Council (HCC)	
Jake Fulton (jf)	Houston Community Council (HCC)	
Sharon Chambers (sc)	Houston Community Council (HCC)	
Gordon Wright (gw)	Houston Community Council (HCC)	
Janet Mason (jm)	Houston Community Council (HCC)	
Elizabeth Dalgetty (ed)	Houston Community Council (HCC)	
Kathy McFall (km)	Houston Community Council (HCC)	
Mark Arthur (ma)	Houston Community Council (HCC)	

<b>In Attendance:</b>	<b>Representing:</b>
Councillor Allan Noon (an)	Renfrewshire Council (RC)
Inspector Cassie Glass (cg)	Police Scotland (PS)
Detective Andy McKay (am)	Police Scotland (PS)

<b>Apologies:</b>	<b>Representing:</b>
Provost Anne Hall (ah)	Renfrewshire Council (RC)
Helen Parker (hp)	Houston Community Council (HCC)

Distribution: HCC members and uploaded to the HCC website and issued to Renfrewshire Council

Minutes taken by: Mark Arthur      Chaired by: John McEvoy

### Notes

- John McEvoy confirmed Jenny Cowan and Sandy Bulloch have tendered their resignation from the Community Council and thanked both for their contribution to the Community Council.
- John McEvoy welcomed Jill Jack from Bee Happy Houston to the meeting.

Item	Action	Date Due
<b>1.00 Apologies</b>  Apologies were extended by the above noted people.	Note	
<b>2.00 Approval of Previous Minutes</b>  November's minutes were agreed as a true record of that meeting (proposed Gordon Wright and seconded by Janet Mason) and can subsequently be issued to Renfrewshire Council and uploaded to the HCC website.	Note	

Item		Action	Date Due
<b>3.00</b>	<b>Matters Arising from Previous Minutes</b>		
	Refer to the HCC action list attached.	Note	
<b>4.00</b>	<b>Police Report</b> (Inspector Cassie Glass left the meeting after giving the Police Report)		
<b>4.01</b>	Refer to Appendix A for Inspector Glass' report with 16 No. incidents leading to 6 No. criminal offences reported in the period between 16 <sup>th</sup> November and 18 <sup>th</sup> January. Inspector Glass explained the circumstances behind each offence with no further actions required by HCC and no further questions raised by HCC.	Note	
<b>4.02</b>	Dangerous Parking at Houston Primary School – Inspector Glass confirmed they had to monitor this during the cold spell.	Note	
<b>4.03</b>	New Road Works at Brookfield Housing Development – Inspector Glass confirmed road works shall be starting soon at the main roundabout.	Note	
<b>4.04</b>	Kennels – Inspector Glass noted they are monitoring peaceful protest activity around the kennels where the hounds are kept.	Note	
<b>4.05</b>	Speed Cameras – Inspector Glass confirmed 2 No. Community Officers are being trained to use speed cameras and shall supplement the traffic police.	Note	
<b>5.00</b>	<b>Councillor's Report</b>		
	Councillor Allan Noon gave the following verbal report and left the meeting thereafter.		
<b>5.01</b>	Provost Awards – Cllr Noon welcomed the three applications from Houston.	Note	
<b>5.02</b>	LED Streetlights – Cllr Noon confirmed he has received some negative feedback from people regarding the Council's ongoing replacement programme from old lamp technologies to new energy efficient LED lamps. After lengthy debate it was agreed HCC should monitor the situation.	HCC/all	Circa over the next 6 months
<b>5.03</b>	Monte Carlo Rally Paisley Town Centre – Cllr Noon confirmed some roads shall be closed off to accommodate the rally. Agreed HCC should add details of the event to the HCC Facebook page.	HCC/km	ASAP
<b>5.04</b>	Road Works at Brookfield Housing Development and Linwood (Clippens Area) – Cllr Noon made all present aware both road works shall occur at the same time. Agreed HCC shall write to Renfrewshire Council asking if Linwood's road improvement works could be delayed until completion of Brookfield's road works.	HCC/jmc	ASAP
<b>5.05</b>	Houston Primary School and Nursery Recent Inspection by the Education Scotland and the Care Inspectorate – Cllr Noon congratulated Houston Primary School for an excellent report in December 2016. All present agreed this was good / great news.	Note	

Item	Action	Date Due
<b>6.00 Chairman's Report</b>  Please refer to Appendix B for the Chairman's report with the following items noted.		
<b>6.01</b> Payment to Jenny for Christmas Decorations around Bollards at Mini Roundabout – Agreed to pay Jenny but all future expense by any HCC member requires approval in advance.	Note	
<b>6.02</b> West of Scotland Regional Equality Council – Agreed John's resignation of this steering group is personal and 100% his decision.	Note	
<b>6.03</b> Bee Happy Houston – Agreed to have them as a sub-committee to HCC and to include their insurance requirements along with the litter crew under HCC's main policy.	HCC/jmc	ASAP
<b>6.04</b> Insurance Notification for all Future Events – Agreed this shall be required for all future events i.e. Christmas light switch on etc.	Note	
<b>7.00 Treasurer's Report</b>  Please refer to Appendix C for the Treasurers Monthly Report with the following items noted.		
<b>7.01</b> The closing account balance sits at £9,122.53.	Note	
<b>8.00 Matters to be Discussed at January's HCC Meeting</b>		
<b>8.01</b> Update on Recruitment of Secretary – Candidates have been shortlisted with the preferred person, once selected, to start from 1 <sup>st</sup> February 2017.	HCC/jmc & HCC/dd	January 2017
<b>8.02</b> Christmas Lights Review and Date for 1 <sup>st</sup> Stakeholders Meeting – Agreed Mark and John shall have a separate meeting and give an update / proposal to HCC at February's meeting.	HCC/jmc & HCC/ma	February's HCC Meeting
<b>8.03</b> Update on Craigends Yew – Janet confirmed approximately £1,500 has been raised for the tree and a new plaque has been ordered to sit adjacent the Yew tree.	Note	
<b>8.04</b> Update on Flowers/Planters – Gordon gave an update to the HCC confirming the following:-  i) 7 No. planters donated from RC. ii) Liaison with RC Roads Department to agree traffic management measures for planting ongoing.	Note	
LAC Funding Application for Floral Display 2017/2018 Season – Mark confirmed this shall be required and he shall progress along with John.	HCC/ma & HCC/jmc	ASAP
Hand Tools for Bee Happy Houston – Agreed to spend £500.	Note	

Item		Action	Date Due
8.05	Update on Linking Facebook Page – Agreed to discuss at February's HCC meeting.	HCC/jf	Feb's HCC Meeting
8.06	Update on Traffic Survey – John gave an update to the HCC confirming the following:-		
	i) Traffic sub-committee meeting was held last week.	Note	
	ii) John to contact Tom Arthur, RC to discuss including Craigends in the traffic survey.	HCC/jmc	ASAP
	iii) John wrote to Andrew McNab, RC regarding the results from the recent Village and Crosslee traffic survey and received a fairly negative reply.	Note	
	iv) FOI request to 31 No. Councils re 20 mile an hour limits and their approach – John confirmed he has received circa 27 No. responses with the majority having a policy to reduce speed limits to 20 mile per hour in built up areas. Mark suggested we ask RC for their formal policy response via a FOI request. John agreed.	HCC/jmc	ASAP
	v) Accuracy of survey and how we approach / work with RC regarding proposed traffic management measures – After lengthy debate it was agreed John would draft a letter to RC and send to all HCC members for their comments before issue.	HCC/jmc	ASAP
8.07	Achievements of Previous Housing Community Councils – Agreed to discuss this at February's HCC meeting.	HCC/jm	Feb's HCC Meeting
8.08	Policy on Acceptable / Unacceptable Posts on Community Facebook Page (closed session)		
	i) Advertising Agreed to upload a HCC rules and regulation section to the Facebook page outlining what type of advertising is permitted. Kathy tabled an initial draft to all present which was accepted as a first draft.	HCC/km	ASAP
	ii) Abusive or Insulting Comments As noted above a rules and regulations section shall be added to the Facebook page to hopefully prevent future abusive / insulting posts and comments.	Note	
	Monthly HCC Facebook Report – Agreed to proceed with a monthly report to monitor Facebook usage by the Community and items to be discussed at the HCC meeting.	HCC/km	Each Month

Item		Action	Date Due
<b>9.00</b>	<b>Any Other Business</b>		
<b>9.01</b>	Houston Agricultural Show – The secretary of the show was present at the meeting and asked if HCC would be supportive, as before, and assist with planning for the 2017 show. After debate, it was agreed that HCC would be happy to allocate a person to a committee / steering group. Agreed the secretary would revert back to HCC and this shall be discussed in February	HCC/all	Feb's HCC Meeting
<b>9.02</b>	HCC Website – Kathy asked all HCC members to review content and email any suggestions to her.	HCC/all	ASAP

**Next Meeting: HCC February Meeting**

**Date / Time: Wednesday 15<sup>th</sup> February 2017 at 7.30pm**

**Meeting closed by Chairperson, John McEvoy, at 9.50pm**

**Houston Community Council Meeting**

**Action List / Log**

ID No.	Description	Owner	Date Due	Status
1.0	<p>Police Report</p> <p>John McEvoy asked about SMART Water project. Police says it is being trialled in Langbank. Smart water is basically property marking. Police offered to discuss this with the committee at a separate meeting if they wished. Feeling of committee was to wait and see how it fairs in Langbank.</p> <p>(Update 17/02/16 – WIP and Sgt Mack shall give HCC feedback in due course)</p> <p>(Update 16/03/16 – Insp Glass confirmed the smart water kits have been ordered for Langbank and feedback / progress shall be reported in due course.)</p> <p>(Update 20/04/16 – WIP)</p> <p>(Update 18/05/16 – WIP)</p> <p>(Update 15/06/16 – PS confirmed launched last week in Langbank).</p> <p>(Update 21/09/16 – No update at meeting)</p> <p>(Update 19/10/16 – No update at meeting.)</p> <p>(Update 16/11/16 – Constable Cheesman to follow up and add to January’s HCC PS Report)</p> <p><b>(Update 18/01/17 – Detective Andy McKay gave a detailed description of how smart water works, the benefits of this product / deterrent and also the cost as noted below.</b></p> <ul style="list-style-type: none"> <li>• Smart Water - £12 per household</li> <li>• Smart Water Sign - £6 per sign</li> </ul> <p>Approximately 40 No. households have smart water in Langbank with a national survey confirming house break ins in areas with smart water reducing by up to 70%. Agreed to put information on the HCC Facebook page to gauge community interest and Inspector Glass shall try and find out if insurance premiums are reduced by the introduction of smart water)</p>	HCC/km & PS/cg	ASAP	
2.0	<p>Yearly Calendar – HCC/ma proposed a yearly calendar is adopted to ensure we capture important matters at the correct time / period during the year. All agreed in principle and planner to be developed and discussed at the next meeting.</p> <p>(Update 16/03/16 – No progress made in the month.)</p> <p>(Update 20/04/16 – No progress made in</p>	HCC/jmc & HCC/ma	ASAP/Urgent	

Status Key

Action  
Outstanding  
and Behind  
Programme

Action  
in Progress  
and on  
Programme

Action  
Closed

	<p>the month.)          (Update 18/05/16 – No progress made in the month. Items for decision / calendar to be closed out ASAP)          (Update 15/06/16 – No progress)          (Update 21/09/16 – No progress)          (Update 19/10/16 – No progress made)          (Update 16/11/16 – No progress made and agreed to add to notice board at the Carrick Centre)  <b>(Update 18/01/17 – No progress made)</b></p>			
3.0	<p>Asset Register – Mark suggested creating an Asset register to keep track of existing and new assets. Agreed to discuss at April's HCC meeting.          (Update 20/04/16 – No progress made.)          (Update 18/05/16 – WIP)          (Update 15/06/16 – No change /progress made)          (Update 21/09/16 – No progress made)          (Update 19/10/16 – No progress made)          (Update 16/11/16 – No progress made)  <b>(Update 18/01/17 – No progress made)</b></p>	HCC/ma	ASAP/Urgent	
4.0	<p>Grant Funding Application Matrix – Agreed Mark and John McEvoy shall draft a matrix to cover other funding opportunities.          (Update 15/06/16 – No change. WIP)          (Update 21/09/16 – No change)          (Update 19/10/16 – No progress made)          (Update 16/11/16 –No progress made)  <b>(Update 18/01/17 – No progress made)</b></p>	HCC/ma & JCC/jmc	ASAP/Urgent	
5.0	<p>Dam / Pond Nearby Strathgryffe Tennis Club – Mark confirmed there may be an opportunity to create a public path to this pond and create a new leisure area for the community. Mark to explore in greater detail.          (Update 21/09/16 – No real progress made. WIP)          (Update 19/10/16 – No progress made)          (Update 16/11/16 – No progress made and should consider adding to LAC grant application)  <b>(Update 18/01/17 – Agreed, after debate, Mark and John to apply for funding opportunity via the Clydesdale Bank and also progress LAC Application)</b></p>	HCC/ma & HCC/jmc	ASAP	
6.0	<p>RC Funding Applications – Agreed these shall be required by March 2017. To be discussed at November's meeting with a list of proposed projects tabled and agreed thereat.          (Update 16/11/16 – The following projects were discussed and require further</p>			

Status Key

Action  
 Outstanding and Behind Programme

Action  
 in Progress and on Programme

Action  
 Closed

	<p>discussion at January's HCC.</p> <ul style="list-style-type: none"> <li>• Hydro Scheme</li> <li>• Summer Bunting</li> <li>• Xmas Lights 2017</li> <li>• Heritage Lighting)</li> </ul> <p><b>(Update 18/01/17 –</b></p> <ul style="list-style-type: none"> <li>• <b>Hydro Scheme – On hold with any applications pending review of report.</b></li> <li>• <b>Summer Bunting – proceed to LAC Application</b></li> <li>• <b>Xmas Light 2017 – proceed to LAC Applications</b></li> <li>• <b>Heritage Lighting – proceed to LAC application</b></li> </ul> <p><b>Agreed to add floral displays to list of applications and John McEvoy suggested John Wallace, RC could potentially support heritage lighting in the village. John McEvoy also suggested Xmas light funding may be available via the Carrick Centre, Malcolms and Elderslie Estates)</b></p>	HCC/ma & HCC/jmc	ASAP / Feb at latest	
7.0	<p>HCC Facebook Page – Jake suggested we should have links with other local groups i.e. churches, football clubs etc. All agreed this was a good idea with Jake to progress. (Update 16/11/16 – Update Given by Jake and good progress made. WIP) <b>(Update 18/01/17 – To be discussed at February's HCC Meeting)</b></p>	HCC/jf	Update at February's HCC	
8.0	<p>Christmas Lights Switch on Flyer – Mark tabled the proposed flyer / leaflet and after discussion some minor changes are required which Mark shall progress. Agreed circa 2,000 prints are required for distribution via churches, schools, local bars / restaurants and the village paper shop etc. (Update 16/11/16 – WIP with approx. 500 leaflets left for distribution to local nursery's etc. Jake offered to hand deliver any remaining leaflets if required) <b>(Update 18/01/17 – Closed)</b></p>	Closed	Closed	
9.0	<p>Co-op Area at Weekends – Unruly behaviour has been noted by the Community and Constable Cheesman shall request this is added to the Community Police tasking sheet. <b>(Update 18/01/17 – Closed)</b></p>	Closed	Closed	
10.0	<p>Better Lighting – David mentioned the benefits of new street lighting and general community lighting to assist with unruly behaviour in certain hot spots / problem areas. Agreed to look into this in further</p>	HCC/jmc	ASAP	

Status Key

Action

Outstanding and Behind Programme

Action

in Progress and on Programme

Action

Closed



	detail as part of the community lighting proposal. <b>(Update 18/01/17 – Agreed this was associated with poor lighting at the shops with John to write to property owners asking for better lighting)</b>			
11.0	Traffic Survey – Cllr Noon made contact with Andrew McNab at RC and Andrew confirmed he has no knowledge of the traffic survey. Agreed John McEvoy shall liaise directly with Andrew McNab. <b>(Update 18/01/17 – Closed)</b>	Closed	Closed	
12.0	Remembrance Sunday – Cllr Noon asked if HCC was notified about timings for the War Memorial in the village. HCC confirmed no and Cllr Noon asked if HCC would be happy to attend in future. All parties present agreed yes and this should be added to the yearly planner yet to be produced by Mark Arthur. <b>(Update 18/01/17 – To be progressed)</b>	HCC/ma	ASAP	
13.0	HCC Planning Objections – Agreed John shall circulate to all HCC members in future. <b>(Update 18/01/17 – Closed)</b>	Closed	Closed	
14.0	HCC Secretary Advert / Role – John confirmed no response yet and it was agreed to add the advert to the Gazette. <b>(Update 18/01/17 – Closed. Refer to main body of minutes for update)</b>	Closed	Closed	
15.0	Yew Tree Branches over Resident's Fence – Agreed Janet to make contact with them. <b>(Update 18/01/17 – Closed)</b>	Closed	Closed	
16.0	Steps at Co-op, Safety Issues / Tripping Hazard – Agreed Jenny to liaise with owners. <b>(Update 18/01/17 – Closed)</b>	Closed	Closed	
17.0	Meeting between RC and HCC re Future Residential Planning Applications and Current Local Development Plan – Agreed it would be good to be proactive and meet RC. Agreed David to arrange in New Year. <b>(Update 18/01/17 – To be progressed)</b>	HCC/dd	Q1/Q2 2017	
18.0	Planters for Xmas Light Switch On – Approved Jenny Cowan to spend £60.00 to brighten up the existing planters. <b>(Update 18/01/17 – Closed)</b>	Closed	Closed	
19.0	Park Adjacent Abbey Nursery – Noted a local group has been started to look at maximising this park. Agreed to add to January's HCC Meeting Agenda to agree communications required between HCC and the Group. <b>(Update 18/01/17 – Little knowledge)</b>	HCC/jmc & HCC/all	February's HCC Meeting	

Status Key

Action  
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and Behind  
Programme

Action  
in Progress  
and on  
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	<b>known about this Group. To be explored further prior to February's HCC meeting)</b>			
20.0	Community Youth Centre – Agreed to add to January's HCC Agenda. <b>(Update 18/01/17 – Agreed to discuss at February's meeting.)</b>	HCC/jmc	February's HCC Meeting	
21.0	HCC Statement for Facebook – Jake read out a statement he prepared and all present agreed this was perfect. Kathy to upload statement. <b>(Update 18/01/17 – Closed)</b>	Closed	Closed	
22.0	LED Streetlights – Cllr Noon confirmed he has received some negative feedback from people regarding the Council's ongoing replacement programme from old lamp technologies to new energy efficient LED lamps. After lengthy debate it was agreed HCC should monitor the situation.	HCC/all	Circa over the next 6 months	
23.0	Monte Carlo Rally Paisley – Cllr Noon confirmed some roads shall be closed off to accommodate the rally. Agreed HCC should add details of the event to the HCC Facebook page.	HCC/km	ASAP	
24.0	Road Works at Brookfield Housing Development and Linwood (Clippens Area) – Cllr Noon made all present aware both road works shall occur at the same time. Agreed HCC shall write to Renfrewshire Council asking if Linwood's road improvement works could be delayed until completion of Brookfield's road works.	HCC/jmc	ASAP	
25.0	Bee Happy Houston – Agreed to have them as a sub-committee to HCC and to include their insurance requirements along with the litter crew under HCC's main policy.	HCC/jmc	ASAP	
26.0	Update on Recruitment of Secretary – Candidates have been shortlisted with the preferred person, once selected, to start from 1 <sup>st</sup> February 2017.	HCC/jmc & HCC/dd	January 2017	
27.0	Christmas Lights Review and Date for 1 <sup>st</sup> Stakeholders Meeting – Agreed Mark and John shall have a separate meeting and give an update / proposal to HCC at February's meeting.	HCC/jmc & HCC/ma	February's HCC Meeting	
28.0	LAC Funding Application for Floral Display 2017/2018 Season – Mark confirmed this shall be required and he shall progress along with John.	HCC/ma & HCC/jmc	ASAP	
29.0	Update on Linking Facebook Page – Agreed to discuss at February's HCC meeting.	HCC/jf	Feb's HCC Meeting	

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Action  
Closed

30.0	Achievements of Previous Housing Community Councils – Agreed to discuss this at February’s HCC meeting.	HCC/jm	Feb’s HCC Meeting	
31.0	Agreed to upload a HCC rules and regulation section to the Facebook page outlining what type of advertising is permitted. Kathy tabled an initial draft to all present which was accepted as a first draft.	HCC/km	ASAP	
32.0	Monthly HCC Facebook Report – Agreed to proceed with a monthly report to monitor Facebook usage by the Community and items to be discussed at the HCC meeting.	HCC/km	Each Month	
33.0	Houston Agricultural Show – The secretary of the show was present at the meeting and asked if HCC would be supportive, as before, and assist with planning for the 2017 show. After debate, it was agreed that HCC would be happy to allocate a person to a committee / steering group. Agreed the secretary would revert back to HCC in February	HCC/all	Feb’s HCC Meeting	
34.0	HCC Website – Kathy asked all HCC members to review content and email any suggestions to her.	HCC/all	ASAP	

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## **APPENDIX A**

**RESTRICTED****HOUSTON/CROSSLIE BEAT 34/35 - 16/11/2016 to 18/01/2017**

CRIME/OFFENCE	NUMBER	DETECTED	ADDITIONAL NOTES
Serious Assault	0	0	
Common Assault	1	1	1 x domestic
Robbery	0	0	
Theft X HB /Attempt Theft x hb	3	0	1 x cash, 1 x clothing, 1 x HBWI to barn
Theft x OLP/Attempt	0	0	
Theft/Attempt	2	0	1 x alcohol[no crimed], 1 x wheelie bin
Theft x shoplifting	4	0	4 x alcohol[1 recovered]
Theft of motor vehicle	0	0	
Theft from motor vehicle	0	0	
C.J.L. 2010 Act/Breach of the peace	0	0	
MDA Offences	0	0	
Fraud	0	0	
RTA Offences	1	0	1 x fail to report r.t.c.
Drink/drug driving			
Vandalism/culpable & reckless	0	0	
Street drinking/Drunk & Incapable	4	4	3 x open alcohol in street, 1 x drinking in street
Wilful fireraising	0	0	
Breach of bail	0	0	
Communications offences	0	0	
Other	1	1	
TOTAL	16	6	

Please Note that the statistics above may not include crimes still to be processed at the time of collation. Also, any crimes listed under "Other" may be listed this way for anonymity

## **APPENDIX B**

## Houston Community Council Chairman's Report Wednesday 18th January 2017

1. Christmas Lights programme was very successful, with over 1000 people attending switch on event. Feedback from residents was highly positive.
  2. David and I appointed a Secretary in December, but unfortunately she had to withdraw for personal reasons. A number of high quality people have responded to the last advert and we are holding interviews this week, and possibly next. We expect to offer the position to somebody in time to start at the beginning of February.
  3. A film production company came to the village from Chicago as part of programme leading up the American Football Superbowl, which is being held in Houston, Texas this year. They filmed in various locations around the village, including an interview with me and the former American Football star, Marshawn Lynch in the grounds of Houston House. The programme is scheduled for broadcast on 31 January and we have agreed not to speak about it, particularly on social media, until after then. The company made a donation of £450.00 to the Community Council funds.
  4. There has been a unbecoming exchange of views on the issue of fox hunting on our Facebook page, leading to me having to once again post guidelines on appropriate posts. This is scheduled for discussion later.
  5. The West of Scotland Regional Equality Council are operating a Participatory Budget Programme and have a total of £10,000 to be awarded to projects for the benefit of people in Renfrewshire and will have a positive effect on the community.
    - A maximum total of £1000 will be awarded to any single project
    - Any group can apply for the cash
    - The decisions will be taken at a public meeting in Johnstone Town Hall on 16th March
- I joined a steering group to decide the rules for distributing the cash and attended two meetings. I'm not convinced that there is enough accountability for any funds distributed and am considering withdrawing. I'll still keep people in Houston apprised of any progress.
6. Our plants subcommittee held a joint meeting with Bee Happy Houston on Monday 16th January where it was proposed that we give them a budget of £500 for equipment. They might need a little bit more than that. We are asking for HCC approval to go ahead.

After a request by Bee Happy Houston I telephoned Keegan & Pennykidd, our insurance brokers to have them added to our policy. This will mean an additional premium to us in excess of £60.00 to cover public liability, employer's liability and equipment. It also emerged that we should have been charged an extra premium for the Houston Litter Crew, although this cover will stand until the renewal date. Both these policy extensions depend on the organisations being sub-groups of Houston Community Council. Otherwise they will each have to adopt their own constitutions and arrange their own insurance. We should also have informed them of our events, e.g. Bottle Stall and Christmas Lights switch on and paid an extra premium.

7. Following Renfrewshire Council's response to my request for guidance on how the residents' wish for a 20 mph speed limit in the village and inn Crosslee I made Freedom of Information Requests to the 31 other local authorities in Scotland asking for details of their policies. Almost all of them have responded and I have sent reminders to those whom have not replied.

8. Jenny Cowan submitted receipts for tinsel she put on the bollards at the roundabout. Should we authorise reimbursement retrospectively?

9. 2 resignations, Jenny Cowan for personal reasons and Sandy Bulloch since he has been appointed Vice Captain of Haggs Castle Golf Club and their meetings coincide with ours.



## **APPENDIX C**

Houston Community Council  
Treasurer's Report  
16 November to 18 January 2017

Opening Balance **£13,242.47**

**Period Income**

Donation Houston Inn	£400.00
Donation Fox and Hounds	£400.00
Donation Paper Shop	£100.00
Administration Allowance	£805.00

**Total** **£14,947.47**

**Expenditure**

Insurance	£5.47
Insurance	£5.47
FES-Christmas Lights	£5000.00
Fireworks	£750.00
Hall Rental	£64.00

**Closing Balance (18 Jan)** **£9,122.53**

Notes; As per bank statement to 28<sup>th</sup> December 2016

**Additional Items not detailed in bank account at above date.**

None